

# IEDE BUSINESS SCHOOL

## INSTRUCTIVO PASO A PASO PARA PAGOS EN SITIO UNIRED.CL

1-INGRESAR AL PORTAL PRINCIPAL UNIRED.CL: Para iniciar el pago se debe ingresar en la siguiente ruta  
<https://www.unired.cl/>

Iniciar la búsqueda como se muestra en la imagen:

The image shows a screenshot of the unired.cl website. At the top, the logo 'unired.cl' is visible, along with navigation links for 'CONTACTO' and 'MESA DE AYUDA', and social media icons for Facebook and Twitter. Below the logo is a red navigation bar with links for 'BENEFICIOS', 'SERVICIOS', 'QUIÉNES SOMOS', and 'GUÍAS'. The main content area features a 'REGÍSTRATE' button, an 'INGRESO DE CLIENTES' section with input fields for 'Rut' and 'Clave', and an 'Entrar' button. A large banner on the right side of the page reads 'El mejor lugar para pagar tus cuentas' and includes the website URL 'www.unired.cl'. Below the banner, there are three main sections: 'PAGO EXPRESS' with a search bar for 'INGRESA NOMBRE DE LA EMPRESA' (showing 'IEDE' and 'IEDE (Educación)') and a 'Continuar' button; 'PAGA SIN REGISTRARTE' with a red arrow pointing left; and 'INGRESA O REGISTRATE ARRIBA' with a red arrow pointing up. A fourth section on the right is labeled '¿DUDAS? REVISLA AYUDA' with a question mark icon. A large red arrow on the left side of the image points to the search bar, with the text 'BUSCAR IEDE' written inside it.

## 2-DIGITAR RUT DE ALUMNO:

The image shows a screenshot of the **unired.cl** website. At the top right, there are links for **CONTACTO** and **MESA DE AYUDA**, along with social media icons for Facebook and Twitter. A red navigation bar contains links for **BENEFICIOS**, **SERVICIOS**, **QUIÉNES SOMOS**, and **GUÍAS**. Below this is a banner with a man in a blue shirt and several icons (a yellow '@' symbol, a red faucet, a yellow lightbulb, and a red TV). The banner text says "El mejor lugar para pagar tus cuentas" and includes the website [www.unired.cl](http://www.unired.cl). A red button labeled **REGÍSTRATE** is visible. Below the banner is the **INGRESO DE CLIENTES** section, which has input fields for **Rut** and **Clave**, and a red **Entrar** button. Below the input fields is the text "¿Olvidaste tu clave?".



Below the banner is the **PAGO EXPRESS** section, titled **INGRESA IDENTIFICADOR**. It features a yellow input field containing the number **11.595.059-2**. Below the input field are two buttons: **Cancelar** and **Aceptar**. To the left of this section, a large red arrow points to the input field with the text **INGRESAR RUT**. To the right of the input field is a box titled **EJEMPLO DE IDENTIFICADOR** containing the text "IEDE" and "Te mostramos el lugar donde puedes encontrar el identificador en tu boleta." To the right of this box is another box titled **INGRESA TU RUT CON DÍGITO VERIFICADOR** containing the example **EJ: 12.345.XXX-X** and the **IEDE** logo.

## 3-SELECCIONAR BOTON “PAGAR”:

The image shows a screenshot of the unired.cl website. At the top left is the logo 'unired.cl'. To the right are links for 'CONTACTO' and 'MESA DE AYUDA', along with social media icons for Facebook and Twitter. Below this is a red navigation bar with links for 'BENEFICIOS', 'SERVICIOS', 'QUIÉNES SOMOS', and 'GUÍAS'. The main content area features a large banner with a man in a blue shirt and several icons: an '@' symbol, a faucet, a lightbulb, and a calculator. Text on the banner reads 'El mejor lugar para pagar tus cuentas' and 'www.unired.cl'. Below the banner, there are three main sections: 'REGÍSTRATE' (a red button), 'INGRESO DE CLIENTES' (with input fields for 'Rut' and 'Clave', and an 'Entrar' button), and 'PAGO EXPRESS' (with a text input field 'Ingresa otra empresa o servicio' and an 'Agregar' button). To the right of these is a 'CUENTAS A PAGAR (1)' section showing a card for 'IEDE' with the number '11.595.059-2'. A red button labeled 'PAGAR' is highlighted with a purple callout box that says 'HACER “click” EN PAGAR'.

4- “CLICK” EN BOTON “SELECCIONAR DEUDAS”, COMO SE SEÑALA EN IMAGEN:

The screenshot shows the website unired.cl with a navigation bar containing 'CONTACTO' and 'MESA DE AYUDA' along with social media icons. Below the navigation bar is a red menu with 'BENEFICIOS', 'SERVICIOS', 'QUIÉNES SOMOS', and 'GUÍAS'. The main content area is titled 'Resumen de tus deudas' and contains a table with the following data:

Empresa	Identificador	Fecha Vencimiento	Monto	Seleccionar
 IEDE	11.595.059-2	05-04-2018	 SELECCIONAR DEUDAS	<input type="checkbox"/>

At the bottom of the table, it states 'Total a pagar: \$ 0'.

## 5- SELECCIONAR CUOTAS QUE DESEA PAGAR Y LUEGO DAR “CLICK” EN BOTON “ACEPTAR”:

The screenshot displays the 'unired.cl' website interface. At the top, there is a navigation bar with 'CONTACTO' and 'MESA DE AYUDA' links, along with social media icons for Facebook and Twitter. Below this is a red navigation bar with a home icon and links for 'BENEFICIOS', 'SERVICIOS', 'QUIÉNES SOMOS', and 'GUÍAS'. The main content area is titled 'Resumen de tus deudas'. On the left, there is a sidebar with 'Empresa' and the 'IEDE' logo. The central part of the page shows a list of debts with columns for 'Monto' and 'Seleccionar'. A modal window is open over the debt list, showing details for each debt, including the amount (\$65.077), ID Cliente (11595059-2), and Fecha Vencimiento. The total amount to be paid is shown as 'Total a pagar: \$ 0'. At the bottom of the modal, there is a red 'ACEPTAR' button. The footer of the page includes the 'unired.cl' logo and address, a contact information section, and a 'secure GlobalSign' logo.

unired.cl

CONTACTO | MESA DE AYUDA

BENEFICIOS | SERVICIOS | QUIÉNES SOMOS | GUÍAS

### Resumen de tus deudas

Monto	Seleccionar
\$ 65.077	<input type="checkbox"/>
\$ 65.077	<input type="checkbox"/>
\$ 65.077	<input type="checkbox"/>
\$ 65.077	<input type="checkbox"/>
\$ 65.077	<input type="checkbox"/>

SELECCIONE DEUDAS

Total a pagar: \$ 0

ACEPTAR

unired.cl  
Cerro el Plomo 5600, Piso 12, Las Condes, Santiago

Contacto  
Puntos de atención  
Mesa de ayuda

secure  
GlobalSign  
eCMAC

**6-SELECCIONAR DEUDAS, INGRESAR CORREO ELECTRONICO Y DAR “CLICK” EN BOTON “PAGAR”, COMO SE MUESTRA EN IMAGEN:**

**Resumen de tus deudas**

Empresa	Identificador	Fecha Vencimiento	Monto	Seleccionar
 IEDE	11.595.059-2	05-04-2018	\$ 130.154 SELECCIONE DEUDAS	<input checked="" type="checkbox"/>
			<b>Total a pagar: \$ 130.154</b>	

**Selección medio de pago**



(\*) Ingresa tu dirección de correo

Pagar

**7-SELECCIONAR MEDIO DE PAGO: Hacer “click” en “Tarjeta de Crédito” o “Redcompra” y luego botón “PAGAR”**

The image shows a payment interface with the following elements:

- Logos for **unired.** and **web pay plus** at the top.
- Two payment method sections:
  - Tarjeta de Crédito:** Includes logos for VISA, MasterCard, MAGNA, and American Express. A red arrow points to a radio button.
  - Redcompra:** Includes logos for Red compra, VISA, and Maestro. A red arrow points to a radio button.
- A box displaying the total amount: **Total a Pagar \$ 130.154**, with the text "Ciento treinta mil ciento cincuenta y cuatro pesos chilenos" below it.
- Two buttons at the bottom: **Anular** (yellow) and **Pagar** (yellow with a purple oval highlight).
- A security notice at the bottom: **Esta transacción se está realizando sobre un sistema seguro.**

**8-COMPLETAR DATOS DE TARJETA Y LUEGO DAR “CLICK” EN BOTON “PAGAR”:**

The screenshot shows the UNIRED payment interface. At the top left is the UNIRED logo, and at the top right is the web pay plus logo. Below these are two sections: 'Tarjeta de Crédito' (Credit Card) with logos for VISA, MasterCard, MAGNA, and American Express; and 'Redcompra' (RedCompra) with logos for Red compra, VISA, and Maestro. The main section displays 'Total a Pagar \$ 130.154' (Total to pay \$ 130,154) and 'Ciento treinta mil ciento cincuenta y cuatro pesos chilenos' (One hundred thirty thousand one hundred fifty-four Chilean pesos). Below this, the merchant is listed as 'Comercio : UNIRED'. There are three input fields with red arrows pointing to them: 'Emisor : CORPBANCA' (Issuer: CORPBANCA), 'Ingrese RUT : 11.595.059-2' (Enter RUT: 11.595.059-2), and 'Número de tarjeta : XXXX' (Card number: XXXX). A 'Detalle' (Details) section shows 'UNIRED CL IEDE' and '\$ 130.154' with a green checkmark. At the bottom, there are two buttons: 'Anular' (Cancel) and 'Pagar' (Pay), with the 'Pagar' button circled in purple. Below the buttons are logos for VISA, MasterCard, MAGNA, American Express, Red compra, VISA, and Maestro. A security notice at the bottom reads: 'Esta transacción se está realizando sobre un sistema seguro.' (This transaction is being processed on a secure system.)

UNIRED notificará del pago al beneficiario y a IEDE BUSINESS SCHOOL

**FIN**